

Agenda
Village of Deer Park
Board of Trustees Meeting Agenda
November 21, 2011 – 7:00 p.m.
Deer Park Vehe Barn
23570 W. Cuba Road, Deer Park, Illinois 60010

- 1) **Pledge of Allegiance**
- 2) **Roll Call and Determination of a Quorum**
- 3) **Approval of Agenda**
- 4) **Approval and Release of Special Board of Trustees Meeting of May 23rd (6pm), September 19th and 27th and October 17th 2011***
- 5) **Public Comments** – Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit
This meeting is a limited public forum for public comments, but any statements made and/or opinions expressed therein do not necessarily reflect the views of the Village but represent only the views of the persons making such statements and/or presenting such opinions who are solely responsible for the content thereof.
- 6) **Kildeer Police Report**
 - i) **October Monthly Reports***
 - ii) **Police Report***
- 7) **Village Engineer – Report & Recommendation**
 - i) **Payment Request from American Underground, Inc. Invoice #7255 in the amount of \$2,762.50***
 - ii) **Payment Request from Patten Industries, Inc., Invoice #PM600202117 in the amount of \$387.00***
 - iii) **Payment Request from Milieu Design LLC, Invoices #88015 and #87914 in the amount of \$605.00 and \$500.00***
 - iv) **Payment Request from Metropolitan Industries, Inc., Invoice #0000252139 in the amount of \$2,533.00***
 - v) **Payment Request from Bartnick, Inc., Invoice #294 – Wallingford Drainage Improvements in the amount of \$9,976.50***
 - vi) **Payment Request from Bartnick, Inc., Invoice #293 – Deer Valley Drainage Improvements in the amount of \$2,700.00***
 - vii) **Payment Request from Geske and Sons, Inc., Request#3 – 2011 Road Program in the amount of \$83,392.01***

viii) **Payment Request from Geske and Sons, Inc., Request – Charlie Brown Parking Lot in the amount of \$3,330.14***

8) Village Attorney – Report & Recommendation

- i) Consideration of an Ordinance Initiating a Referendum to Authorize the Village of Deer Park to Arrange for the Supply of Electricity for its Residential and Small Commercial Retail Customers Who Have Not Opted Out of Such Program***
- ii) Resolution Approving An Agreement Between the County of Lake, and the Village of Deer Park for the Maintenance of the Landscape Materials within One (1) Landscaped Median on Quentin Road (County Highway 5)***
- iii) An Ordinance Amending the Deer Park Municipal Code, Chapter 51, Private Sewage Disposal Systems***
- iv) Report on Status of Illinois Attorney General OMA Inquiries**

9) Reports from President, Trustees, Administrator, Treasurer and Clerk

A. President Kellermann

- i) Presentation of Plaque to Teresa Stade for 10 years of Service as Village Treasurer**
- ii) Lake County Police Status**
- iii) Handy Man Consideration/Office Man Power Requirements**
 - a. Duties/Qualifications**
 - b. Amount of Pay**
- iv) Consideration of Vehe Barn Rental Policy Regarding Homeowner's Association**
- v) Personnel**

B. Trustee Denny – Finance/Public Safety

- i) Police summary & report of inaugural patrol**
- ii) Sales Tax Revenue Report***
- iii) General observations of budget & financial condition YTD-6 months**

C. Trustee Thomason - Parks & Recreation

- i) Deer Park Updated Open Issues Log***
- ii) Park Tree Inventory Results**
- iii) Soccer Field Improvements Under Way at Towne Center**
- iv) Renewal of Agreement with Barrington Competitive youth Baseball Club for use of Deer Park Town Center Ballfields for 2012**

D. Trustee Olson – Vehe Farm*

- i) Website Progress
- ii) Office Equipment and Phone update*
- iii) Vehe Property
- iv) Tourism Committee
- v) Deer Park Hampton Inn and Suites draft letter
- vi) Corn Crib/Outbuilding Update

E. Trustee Finley – Health, Sanitation & Public Utilities

- i) Recycling Grant
- ii) Farmers Market

F. Trustee Sands – Roads & Drainage

- i) Status Report on Grant Requests
- ii) Summary of Drainage Projects Completed This Summer
- iii) Deer Park 2012 Road Program – Proposed Road and Request for Authorization to Bid*
- iv) Deer Park 2012 Road Program – Pavement Core Proposals Recommendation*
- v) Drainage Projects for 2012 - Proposal for Engineering Service for Rainbow Drainage Improvements & Authorization to Bid*

G. Trustee Czarnik – Planning, Development & Zoning

- i) Update on Septic Fees
- ii) Update on Zoning Violations

H. Administrator Connors

Illinois Municipal League Risk Management for 2012 Renewal in the total amount of \$18,217.00*

I. Treasurer

J. Village Clerk Schroeder

- i) Monthly Clerk Report
- ii) Accept & Receive Tourism Committee Meeting Minutes of October 6, 2011*
- iii) Request for ZBA/BRB Meeting Material

10) Cash Disbursements

Approval of Expenditures Totaling \$20,392.42 (accounts payable in the amount of \$20,260.42; check register \$132.00)*

11) Executive Session: Pending Litigation, Litigation which is probable or eminent & Personnel

12) Any and/or All New Business

13) Adjournment

(*) Indicates that back-up material is enclosed in meeting agenda packet

The Village of Deer Park is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, are requested to contact the Village's ADA Coordinator at (847) 726-1648 promptly to allow the Village to make reasonable accommodations for those persons.