

VILLAGE OF DEER PARK
VILLAGE ADMINISTRATOR'S MEMO

February 16, 2009 • 7:00pm

Deer Park Vehe Barn

23570 W. Cuba Road, Deer Park Illinois 60010

- 1) **Pledge of Allegiance.**
- 2) **Roll Call and Determination of a Quorum.**
- 3) **Approval of Agenda.**
- 4) **Approval and Release** of minutes from the Board of Trustees Regular Meeting held January 19, 2009*
- 5) **Public Comments** — Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit.
- 6) **Vehe Farm- Report and Recommendations**
 - A) Smart Farm presentation: Discussion of Smart Farm's sustainable farming education center operations.
 - B) Foundation Update*
 - C) Request for Waiver of Rental Fees--Vehe Farm Foundation March 21, 2009 event*
- 7) **Village Engineer- Report and Recommendations**
 - A) Lake County Stormwater Management Commission fee of \$610.00 for Ferndale Phase III Drainage*
Enclosed is a February 13, 2009 letter from Village Engineer Gordon advising that the fee for Phase III of the Ferndale Drainage Improvement Project has increased from the previously approved amount of \$430.00 to \$1,040.00. The increase of \$610.00 is do to the involvement of the U.S. Army Corps of Engineers.
 - B) Septic Variance for 20844 Country Lane*
Enclosed is a February 9, 2009 letter from Village Engineer Gordon recommending approval of a variance for a septic system design (Modified type 5) under chapter 51 of the Municipal Code. It is noted that the Lake County Health Department has approved the proposed septic system as designed. All other applicable requirements of the Village Code such as the submittal of the watershed development permit application and meeting appropriate setbacks from the floodplain.

This subdivision is just east of Peterson Park on Deer Path Road and this particular lot is adjacent to the north side of the park on Country Lane. There are several additional vacant lots in the subdivision that are also likely to need a variance.
- 8) **Village Attorney- Report and Recommendations**
- 9) **Request to amend the Village Zoning Ordinance to permit child care centers as a Special Use in the General Business District (Palazzolo-20434 Rand Road)**

Enclosed is a February 3, 2009 letter from Mario Palazzolo, property owner, requesting consideration of a Day Care Center at 20434 Rand Road. This parcel is zoned Planned Development (PD). The permitted and special uses in PD are listed in General Business (GB) and Office and Research (O & R) regulations. The only reference to day care centers is under O & R Section 158.049 (A) (1) (i) which references "child care centers" as a use incidental and accessory to a research and development park. The request is whether the Village Board wishes to direct the Plan Commission to hold a Public Hearing to consider amending the Zoning Code to allow a Child Care Center as a Special Use in a GB District. This property is located just east of Tobacco Outlet.

If the Village Board does proceed on the request, it is recommended that the petitioner reimburse any out of pocket expenses. If the Village Board does direct the Plan Commission to hold a Public hearing on a text amendment, the petitioner should be advised that there is no assurance an amendment will be recommended and that the Village Board will take final action. Also, if an amendment was to be approved, a Public Hearing for the specific request will be required and again, final determination will be made by the Village Board. While the petitioner is looking to lease the building immediately, this process could take up

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to three months. I would encourage the Village Board to consider the policy issue of whether the GB District should be amended to permit such uses as a Special Use. If a project came to the Village as a PUD, this use could be considered as it was in the Deer Park Office Center project.

10) Reports from President, Trustees, Administrator, Clerk, and Treasurer

A. President Gifford:

- i) Request from OMNI Youth Services for \$1,000*
Enclosed is a January 23, 2009 letter from James Meyer, Executive Director of OMNI Youth Services requesting a donation of \$1,000.00 and outlining their continuing services. The Village has donated \$1,000.00 per year since May 2004.
- ii) Agreement with Barnes and Thornburg accepting proposal for funding annual road program*
Enclosed is a February 6, 2009 letter from Richard Boykin of Barnes & Thornburg LLP offering their services to assist in securing federal assistance from the Stimulus Bill for the Village Road and Capital Program.
- iii) Funding for Canadian National Railroad lawsuit
Village President Gifford will make a report.

B. Trustee Kellermann - Roads and Public Utilities:

- i) Review of 10 and 15 year road program - **This material was distributed in your January 2009 packet.**
- ii) CN Railroad
- iii) Route 53 extension

C. Trustee Kizior - Finance:

FY09 Budget Report

Enclosed is the third quarter budget report prepared by the Village Treasurer.

D. Trustee Plautz - Health & Sanitation:

E. Trustee Pratscher - Planning and Zoning:

Approval of use of the Barn and CTY system for a Village-sponsored candidates forum, to be moderated by the Barrington League of Women Voters

F. Trustee Rotter - Parks and Recreation:

- i) Hummingbird Court Reimbursement* -
Enclosed is the revised recommendation for reimbursement from Trustee Rotter.
- ii) Deer Park Town Center Ballfield Maintenance and Usage
- iii) Potential Uses Of Deer Park parks
 - Charlie Brown
 - Alternate plan for Deer Park Town Center Area
 - Miscellaneous

G. Trustee Thrun - Public Safety:

H. Administrator Connors:

- i) Barn Fee Structure Proposal*

Enclosed is a February 9, 2009 memorandum from Event Coordinator Keith recommending a change in the Barn rental pricing structure for a per person/hourly rate (PPH). The recommended rate is \$3.00 PPH with a minimum of \$75.00 per hour and two hours. It was felt that smaller groups were discouraged by the minimum of \$250.00 per hour. Also, residents would receive a 25% discount.

- ii) Internet Service for Village Office*

Enclosed is a service agreement with Comcast to provide internet service to the Village Office for \$59.95 per month. If cable service is desired, there would be no charge. Since 2004, the Village Office has received complimentary service, however in a recent Comcast audit, it was determined that this offer was over extended.

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I. Clerk Meyle

J. Treasurer Stade

Ordinance abating taxes for the year 2008 regarding Special Service Area bonds

This ordinance is approved annually prior to march in order to abate the annual levies for the Special Service Areas in the Triangle Area. These SSAs were used to develop the commercial area with roads, water, sanitary and storm sewers. The sources of the amounts in the abatement are derived from recapture fees and any excess in the sinking funds.

11) Investments Held Report

Approval of the Investments Held Report for January 2009 in the amount of \$1,659,609.05*

12) Cash Disbursements

Approval of accounts payable dated February 16, 2009 totaling \$211,066.09 (expenditures in the amount of \$190,517.44, plus payroll in the amount of \$19,932.36)*

13) Kildeer Police Reports*

14) Adjournment

(*) Indicates that back-up material is enclosed in meeting agenda packet