

**TO: Village President and Board of Trustees**  
**FROM: Village Administrator**  
**RE: February 19, 2008 Village Board Meeting Agenda**  
**DATE: February 14, 2008**

- 1) **Pledge of Allegiance.**
- 2) **Roll Call and Determination of a Quorum.**
- 3) **Approval of Agenda.**
- 4) **Approval and Release** of minutes from the Board of Trustees Regular Meeting held January 22, 2008, Special Meeting held January 9, 2008, and Public Forum and Input Meeting held January 28, 2008.\*
- 5) **Public Comments** — Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit.
- 6) **Vehe Farm**
  - A. **Foundation update\***
  - B. **Approval of payment to Dailey Electric for \$19,000.00\***  
Also enclosed is a February 11, 2008 memo from Jim Peterson on the remaining work and punch list items.
  - C. **Approval of payment to Pepper Construction Company for \$46,990.00\***  
This bill was for work performed in October/November 2007; the bill had been “misdirected” in its distribution.
  - D. **Approval of payment to Oakbrook Mechanical Services, Inc. for \$7,887.00\***  
There is \$2,000.00 retained from this payment pending resolution of HVAC issues. There will be a \$2,205.00 cost for additional ventilation in the kitchen.
- 7) **Village Engineer- Report and Recommendations**
  - A. **Approval of payment to Applied Ecological Services for \$510.00 (Swansway wetland mitigation)\***
  - B. **Approval of the release of Letter of Credit and acceptance of maintenance cash bond for Deer Park Place\***  
Enclosed is a February 11, 2008 letter from Village Engineer Gordon recommending acceptance of the letter of credit currently at \$125,000.00 and posting of a cash bond of \$15,350.00 for a one year period. It is recommended that agenda item #13 also be addressed at this time.
  - C. **Review of proposed 2008 Road Program**  
Village Engineer Gordon wishes to review the status of plans to bid \$180,000.00 of MFT funds with the anticipated availability of an additional \$321,000.00 from the general fund prior to soliciting bids.
  - D. **Approval of work order from Metropolitan Pump Company for \$2002.00 (Long Grove Lift Station- SSA fund)\***
- 8) **Village Attorney- Report and Recommendations**  
**Approval of Intergovernmental Agreement with Village of Kildeer regarding Police Services\***  
Enclosed is the new five year agreement which modifies the existing agreement with annual costs starting at \$1,319,198.00 and increasing at 5% (see Schedule C). For the fiscal year ending April 30, 2008, the Village’s annual cost is expected to be approximately \$1.4million.
- 9) **Reports from President, Trustees, Administrator, and Clerk**
  - A. **President Gifford:**
    - i) General information
    - ii) Report on CN RR proposed purchase of E.J. & E. RR line and vote on village position
  - B. **Trustee Kellermann- Roads and Public Utilities:**
    - i) Report on January 28, 2008 Public Forum on roads and drainage concerns
    - ii) Conditions of Vehe Barn on Election Day
    - iii) Consideration of Old Farm Road drainage proposal for engineering
  - C. **Trustee Kizior—Finance:**
    - i) Review of Business Registration Revenue, Use Tax Revenue, Vehe Construction, and Vehe Farm Expenses\*
    - ii) Discussion of preliminary budget
    - iii) Discussion of transitioning Vehe Barn Project Management

**Regular Board of Trustees Meeting  
February 19, 2008  
Village Administrator's Memo**

**D. Trustee Plautz – Health & Sanitation:**

**E. Trustee Pratscher – Planning and Zoning:**

- i) Report on February 11, 2008 PC/ZBA meeting on accessory use issue
- ii) Discussion of outdoor storage of garbage containers

**F. Trustee Rotter –Parks and Recreation :**

- i) Approval of landscape reimbursement for Hummingbird Court for \$237.50\*
- ii) Approval of landscape reimbursement for Deer Lake Meadows Association for \$1,695.00\*
- iii) Approval of landscape reimbursement for Park Hill homeowners for \$730.00\*  
Summaries of the above requests are included and complete submittals are on file in the Parks file.
- iv) Update on park maintenance and usage fees
- v) Other reports

**G. Trustee Thrun – Public Safety:**

**H. Administrator Connors:**

**i) Approval of multi-year Agreement for CTY-Connect with NTI Group\***

Enclosed is an agreement to provide a rapid telephone response system for the Village from March 1, 2008 to February 28, 2015 for the cost of \$17,610. This is the same amount already received from the IMF Grant.

**ii) Approval of engagement letter with Sikich regarding IMF grant compliance\***

One of the conditions of receiving the IMF Grant is that a CPA needs to verify that the Village has executed an agreement and expended the grant funds by March 31, 2008 in accordance to the grant application and guidelines. The cost of the Sikich fee should be limited since there is only one vendor and payment.

**I. Clerk Meyle:**

Report on special census\*

**J. Treasurer Stade:**

**i) Approval of ordinance abating taxes for the year 2007 regarding Special Service Area bonds\***

Enclosed is the annual ordinance abating a certain amount of the tax levy for the special Service area bonds. The amounts of the abatements are driven by the amount of recapture fees from the respective improvements.

**ii) Approval of an account with Illinois Funds\***

In order to have the tax checks directly deposited to a Village account, we are required to open an account with the Illinois Funds. This fund will be used as a sweep account which will enable us to receive our tax checks approximately a week earlier than currently received. Most of the Village's funds come from six state sources (income, MFT, sales, telecommunication, use and replacement taxes). This eliminates the delay in receipt and deposit from 7 to 10 days, assures receipts, eliminates trips to the bank and earns some interest.

**10) Investments Held Report**

Approval of the Investments Held Report for January 2008 in the amount of \$1,551,395.13\*

**11) Cash Disbursements**

Approval of payments from January 23, 2008 to February 19, 2008 in the amount of \$266,504.04\*

**12) Kildeer Police Reports**

Also enclosed is Chief Lilly's 2007 Accomplishment report.

**13) Request for release of building bond funds for Deer Park Place\***

Steve Jouzapaitis representing United Land Development is requesting the release of the \$5,000 cash bond for each of the six units in the Deer park place Development. Enclosed is a February 8, 2008 memorandum from Building Official Holmes stating that the project has been completed and in compliance with Village Code (see Section 150.02E2d) . Also enclosed is a copy of an e-mail dated February 8, 2008 from the Home Owners Association objecting to the release of the funds.

**14) Proposed Bank Facility at 21060 Rand Road**

Enclosed separately are a January 23, 2008 letter and site plan from Mr. John Skoubis requesting consideration of a site development for a bank facility in the Rand 12 Centre development which pertains to the portion east of the Brunswick Zone. The Village Board needs to refer to the Plan Commission if it is to receive further review.

**15) Adjournment: Motion to Adjourn**

(\* ) Indicates that back-up material is enclosed in meeting agenda packet