

TO: Village President and Board of Trustees
FROM: Village Administrator
RE: December 17, 2007 Village Board Meeting Agenda
DATE: December 14, 2007

4) Regular Meeting Minutes of November 19, 2007 (enclosed).

5) Public Comments

6) Vehe Farm

A) Foundation Update (news article enclosed)

B) Agreement between Village and Vehe Farm Foundation

Enclosed is a summary of the request for a five year agreement.

C) Payment to ACM Elevator for \$835.00

Enclosed is a December 11, 2007 memorandum from Jim Peterson, project architect, recommending payment to ACM elevator for \$835.00 as a final invoice contingent upon getting the final waiver of lien. There are no payments to Pepper Construction this month and their expected final cost is about \$690,000.

7) BACOG 2008 Legislative Program

Enclosed is the Proposed BACOG 2008 Legislative Platform. The platform was developed by the BACOG Legislative Committee and recommended to the Board on November 27th, at which time it was accepted and referred out by the Board for review by the member governments' boards. The platform is scheduled for adoption/action at the BACOG meeting in January.

Janet Agnoletti, BACOG Executive Director will be present to give an overview and answer any questions.

8) Village Engineer

A) Final pay request for Chicagoland Paving Contractors (Vehe parking lot)

Enclosed is a November 26, 2007 letter from Village Engineer Gordon recommending final payment in the amount of \$5,603.00. Copies of the contractor's invoice, and affidavit, final lien waiver and certified payroll are included.

B) Letter of Credit Reduction #2- Foxridge Subdivision

Enclosed is a December 7, 2007 letter form Village Engineer Gordon recommending approval of the letter of credit reduction to \$15,000. The Foxridge Subdivision is on Deerpath Road just south of the Isaac Fox Elementary School.

C) Pay request #1 for Berger Excavating Contractors (Lake-Cook drain tile by-pass)

Enclosed is a December 10, 2007 letter from Village Engineer Gordon recommending a payment to Berger Excavating contractors in the amount of \$104,706.00. This project is fully funded by the special service area. Release of the payment is contingent upon the satisfactory submittal of the contractor's affidavit, waiver of lien and certified payroll.

9) Village Attorney

A) Ordinance Establishing a Cable/video Service Provider Fee

Enclosed is draft Ordinance prepared by Village Attorney Keller to collect a five percent fee on gross revenue for those entities providing cable or video services in the Village. Currently the village has a franchise agreement with Comcast to collect the same fee, and this Ordinance would prevail on additional providers such as AT&T. This ordinance can be deferred until January's meeting if more information is needed.

B) Ordinance for Standards for Construction of Facilities in Public Rights-of-Way

Attached is a proposed new ordinance regarding construction in the right of way. This is based on the recent model ordinance from Illinois Municipal League responding to AT&T's Lightspeed equipment. It replaces existing Sections 160.160 through 160.178 of the Village Code. There may be some overlap/duplication/inconsistencies between this new

ordinance and existing Sections 94.01 thru 94.41. The Village Attorney has not tried to find such problems, but rather have made the new Ordinance supersede any conflicting provision of the current Code. This ordinance addresses the newer technological and engineering issues with all utilities seeking ROW space.

This ordinance can be deferred until January's meeting if more information is needed.

10) Reports

A) President Gifford

General information

B) Trustee Kellermann - Roads and Public Utilities

- i) 2008 Road Program (enclosed)
- ii) Vehe Barn financial report (enclosed)

C) Trustee Kizior- Finance

- i) Review of MFT Revenue, R & B Property Tax Revenue, Infrastructure Additions, Repairs & Maintenance, and Road Repair (enclosed)
- ii) Consideration of proposed 2008-2009 budget schedule

D) Trustee Plautz – Health and Sanitation

Enclosed is a December 4, 2007 letter from Walter Willis, Executive Director of SWALCO with an invoice of \$1,104.00 which represents a \$1.00 fee for operations and maintenance charge per household. Trustee Plautz has contacted Frank Hillegonds of Groot who responded that too many people will call his office to complain or ask for more clarification than "Solid Waste Agency of Lake County Operations". It may be better for the Village to pay out of the General Fund to alleviate bad publicity. In any event a few people may not pay the extra money and 3% of the households never pay so some money will come from the General Fund. Trustee Plautz will address any questions at the meeting.

E) Trustee Pratscher-Planning and Zoning

F) Trustee Rotter- Parks and Recreation

i) Landscape reimbursement for Park Hill Subdivision

Enclosed is a report from Trustee Rotter for reimbursable landscape costs from the Park hill Subdivision for the amount of \$290.36.

ii) Vehe Farm Tree Removal Proposals

Enclosed are proposals for the removal for trees:

Top Notch Services Inc., Lake Zurich (Vehe Farm - 2)	\$1,000.00
Hendrickson Tree, Inc. Grayslake (Vehe and Brown Park -2)	\$ 845.00

Ela Township has given a cost quote of \$950.00 for two trees on Vehe Farm.

G) Trustee Thrun- Public Safety

Kildeer Police Service Proposal

Enclosed is a revised cost proposal dated December 14, 2007 from Kildeer Police which was just received.

Barrington Police Service Proposal

Enclosed is the proposed cost summary from the Village of Barrington which was presented at December 6, 2007 special meeting.

All previously submitted materials from both Villages are available upon request. Both proposals are asking for a "true up" provision for increased pension costs of which the scope and intent needs to be defined.

H) Administrator Connors

i) Teska Agreement

Enclosed is a contract from Teska Associates reflecting a "freezing" of rates for Village work with an increased rate schedule for private development work. This proposal is in response

to discussion at the November Village Board meeting. Teska has also agreed to limit travel time to maximum of one hour (one way only) and to eliminate the lunch/dinner fee of \$5.00.

ii) Yard Waste cost increase

Enclosed is a December 7, 2007 letter from Frank Hillegonds of Groot notifying the Village that the subscription cost goes from \$85.00 to \$95.00 and stickers from \$2.20 to \$2.30 effective January 1st according to the contract.

iii) EJ&E Quiet Zone Status update

Enclosed is a December 7, 2007 memorandum from Gewalt Hamilton regarding the status of the EJ&E Quiet Zone Corridor Study.

iv) Request from LZ Chamber of Commerce for use of Vehe Barn

Enclosed is an e-mail from Dale Perrin, Executive Director of the Lake Zurich Chamber asking to have six (bi-monthly) planned lunch meetings without charge. The fee for non profit events is \$50.00 per hour and their meetings usually run between 1½ and 2 hours. They are offering to use the meetings to promote Vehe Barn and use the Village logo or Barn logo and link on all their meeting announcements. The chamber will also be providing all food and beverages without need for the kitchen. All cleanups will be done by their staff or members. The Village did host one board of directors' lunch meeting in the fall and we later received \$500.00 worth of business from one of the attendees. I recommend approval on a one year trial basis.

I) Village Clerk

11) Investment Report (enclosed)

12) Cash Disbursements (enclosed)

13) Kildeer Police Reports (to be submitted upon receipt)