

TO: Village President and Board of Trustees
FROM: Village Administrator
RE: April 21, 2008 Village Board Meeting Agenda
DATE: April 17, 2008

- 1) **Pledge of Allegiance.**
- 2) **Roll Call and Determination of a Quorum.**
- 3) **Approval of Agenda.**
- 4) **Approval and Release** of minutes from the Board of Trustees Regular Meeting held March 17, 2008 and Special Meeting held March 31, 2008*
- 5) **Public Comments** — Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit.
- 6) **Village Engineer- Report and Recommendations**

A. 2008 Road Project Bid results – low bid from Arrow Road Construction for \$291,317.95*

Enclosed is Village Engineer Gordon's April 16, 2008 letter recommending approval. Eight bids were received ranging from \$291,317.95 to \$362,590.30. The estimate was \$341,708.25 and the budget is \$321,000

B. 2008 MFT Bid results – low bid from Geske & Sons for \$168,915.80*

Enclosed is Village Engineer Gordon's April 16, 2008 letter recommending approval. Nine bids were received ranging from \$168,915.80 to \$309,571.50. The estimate was \$164,911.50 and it was budgeted for \$180,000.00

C. Hometown Electric quote regarding sanitary lift station repairs for \$1,200.00 (Long Grove Road)*

Enclosed is Village Engineer Gordon's April 16, 2008 letter recommending acceptance to install a new electrical feed that was found faulty during a maintenance inspection. The Special Service Area and users will finance this expense.

D. D'Angelo Park culvert/pathway repair proposal from Ela Township for \$9,250.00 *

The earthwork around the metal culvert under the pathway to the park from Rue Touraine washed away about two weeks ago. The culvert needs replacing and repositioned as well as rebuilding the embankment with rip rap. Enclosed is a proposal from Ela township to rebuild which has been reviewed by village Engineer Gordon and found acceptable.

7) **Vehe Farm**

- A. Foundation update*
- B. Approval of payment to Dailey Electric for \$5,363.49 (Barn and Office septic systems)*
- C. Approval of payment to Pepper Construction Company for \$22,271.00 (Pay Application #8)*
- D. Approval of payment to Oakbrook Mechanical for \$2,205.00*
- E. Approval of payment to Division 10 Supplies for \$13,610.00 (toilet partitions)*
- F. Approval of payment to Jensen Plumbing for \$6,189.00 Vehe Barn septic system*

All payments will be contingent upon the complete submittal of documents including waivers of lien.

8) **Village Attorney- Report and Recommendations**

**Regular Board of Trustees Meeting
April 21, 2008
Administrator's Memo**

9) Reports from President, Trustees, Administrator, and Clerk

A. President Gifford:

- i) General information
- ii) Request from Barrington Area Council of Aging, Inc. for annual contribution*

The Barrington proposal does not contain a specific amount but the Village had contributed \$1,000.00 from 2001 to 2005.

- iii) Request from OMNI Youth Services for an annual contribution of \$1,000.00*
- iv) Proposal from Dailey Electric for additional parking lot lighting for \$19,850.00, plus approximately \$6,000.00 for light fixtures and poles (estimated total cost \$25,850.00)*

B. Trustee Kellermann- Roads and Public Utilities:

- i) Vehe Farm
 - a) Dailey Electric
 - b) Payment Procedures*
- ii) Roads and Drainage- status report*

C. Trustee Kizior—Finance:

- i) Approval of annual budget for Fiscal Year ending April 30, 2009*

Enclosed is the draft budget with recommendations from the March 31, 2008 budget meeting.

There are three considerations:

- **Trustee Rotter's request for adjustments regarding pond treatment and Charlie Brown Park Trees***
- **Snow plowing at \$120,000 (preliminary estimate from Cuba Township)**
- **Additional Vehe Barn parking lot lighting**

- ii) Approval of Supplemental Appropriation Ordinance for fiscal year ending April 30, 2008

D. Trustee Plautz – Health & Sanitation:

E. Trustee Pratscher – Planning and Zoning:

- i) Report on April 14, 2008 Plan Commission hearing on accessory uses
- ii) Report on Building Permit Activity*

Permit Coordinator Doniec has compiled a comprehensive and detailed report on both residential and commercial permits from 2005 to 2008 which is available for review.

F. Trustee Rotter –Parks and Recreation:

- i) Thank you to Randy Kranz of All Secure Lock & Key
- ii) Hamilton Park flooding - options to correct -- with Mike Behrens of Behrens Landscaping
- iii) Homeowner Reimbursements:
 - Oak Ridge Homeowner Association for \$700.00*
 - Squires Homeowner Association for \$200.00*
 - Chapel Hill Homeowner Assn for \$750.00*
 - Dover Pond Homeowner Association for \$1,115.92*
 - Deer Path Estates for \$750.00
- iv) Discussion on notifying Homeowner Associations concerning Village budget for 2008/9 regarding landscape reimbursements
- v) Reject park maintenance bids
- vi) Motion to accept park maintenance cost proposal as follows:
 - M&S for lawn mowing \$15,010
 - M&S for park maintenance -- spring \$930, fall \$830, monthly for 14 cleanings at \$400 per cleaning or \$2,800 for the year
 - Fertilizing lawn spring only \$2,550
 - Pond treatment at either \$4,746 for one year contract or \$4,488 (per year) for two year contract
- vii) Update on the tree care plans and cost for Charlie Brown etc.
- viii) Update on the wind screening project and revenue producer at the Town Center Ballfield.

G. Trustee Thrun – Public Safety:

H. Administrator Connors:

- i) 2007 annual report from ComEd*

Enclosed is a summary of topics covered in the annual report available for review at the Village Office. ComEd did fix a persistently unreliable transformer in the Shady Lane area which was responsible for numerous outages.

- ii) IMF grant review report from Sikich (CTY-Connect program)*

Enclosed is an April 2, 2008 letter from our auditors, Sikich CPA, regarding our compliance to the IMF grant guidelines. No exceptions were found. This report was required under the Grant Agreement.

I. Clerk Meyle:

Report on Cty-Connect implementation

10) Investments Held Report

Approval of the Investments Held Report for March 2008 in the amount of \$1,685,169.82*

11) Cash Disbursements

Approval of payments from March 18, 2008 to April 21, 2008 in the amount of \$349,464.75* .

12) Kildeer Police Reports*

13) Adjournment

(*) Indicates that back-up material is enclosed in meeting agenda packet