

**TO: Village President and Board of Trustees**  
**FROM: Village Administrator**  
**RE: June 16, 2008 Village Board Meeting Agenda**  
**DATE: June 13, 2008**

- 1) **Pledge of Allegiance.**
- 2) **Roll Call and Determination of a Quorum.**
- 3) **Approval of Agenda.**
- 4) **Public Hearing and Consideration of FY 2008-2009 Appropriation Ordinance\***  
Enclosed is the public hearing notice for the Appropriation Ordinance for fiscal year 2009. Although the Village prepares and approves an annual budget, the Village is still governed by the Appropriation Ordinance Statute. The Ordinance shows the budgeted amounts as well as the appropriated totals. Approval of the Appropriation Ordinance is required in the first quarter of the fiscal year.
- 5) **Approval and Release** of minutes from the Board of Trustees Regular Meeting held May 19, 2008\*
- 6) **Public Comments** — Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit.
- 7) **Village Engineer- Report and Recommendations**
  - A. **Vehe Barn - Site Grading and Drainage Improvements- Drainage Repair Quotes**  
Enclosed is a June 12, 2008 memo from Village Engineer Gordon with three cost proposals to do the Barn grading improvements ranging from \$9,160 to \$14,000. The engineering estimate was \$15,000. My understanding from Project Architect Peterson is that final grading was not part of the original Clark contract. This work needs to be done to stop the surface flooding from heavy rains and snow melt. It is unbudgeted and should be charged as a capital expense for the Barn project.
  - B. **Arrow Road Construction Pay Request #1 for the general fund Road Program in the amount of \$213,002.75\***  
Enclosed is a June 12, 2008 memo from Village Engineer Gordon recommending approval of Pay Request #1 from Arrow Road construction in the amount of \$213,002.75 for the road work in the Country Lane and Corners Drive area. There is a 5% retainage on this pay request. Most of the work is completed. The full contract amount is \$291,317.95.
- 8) **Vehe Farm**
  - A. **Foundation Update\***
  - B. **Event Coordinator Report**  
Event Coordinator, Yvonne Keith, will be reporting on recent activities and marketing efforts for the Vehe Barn.
- 9) **Village Attorney- Report and Recommendations**
  - A. **Ordinance Adopting Prevailing Wage Rates\***  
Enclosed is an Ordinance Adopting Prevailing Wage Rates which is required, by State law, to be adopted each June. The Ordinance contains the rates for both Cook and Lake Counties which must be paid on Village projects subject to the Act.
  - B. **Ordinance Amending the Municipal Code Regarding Meetings of the Village Board\***  
Enclosed is an ordinance prepared by the Village Attorney amending Section 30.15 (A) of the Municipal Code to reflect that the Board of Trustees now meet at the Vehe Barn rather than at Quentin School.
  - C. **Ordinance Amending the Municipal Code Regarding Sale of Alcoholic Beverages (Biaggi's Restaurant)\***  
Enclosed is the Ordinance Amending the Municipal Code Regarding Sale of Alcoholic Beverages in regards to a Class Two license which will permit restaurant customers to buy up to two bottles of wine for consumption off-site. Todd Hoveden, CEO of Biaggi's Restaurant Group, called and expressed gratitude for Trustees' prompt consideration of their request.

**D. Resolution Agreeing to Indemnify the State of Illinois for Photo Enforcement Equipment Attached to IDOT Facilities\***

Enclosed is a Resolution Agreeing to Indemnify the State of Illinois for Photo Enforcement Equipment Attached to IDOT Facilities for the RedSpeed photo enforcement equipment to be installed at the Rand Road and Lake Cook Road intersection. A copy of the Safety Engineering Policy Memorandum 2-07 is on file in the Village Office. This is one of the first steps in implementing the photo enforcement program.

**E. Intergovernmental Agreement for Snow Plowing and Other Service (Cuba Township)\***

Enclosed is the agreement prepared by the Village Attorney between Cuba Township and the Village for snow plowing services for five years. The agreement incorporates the level of services as outlined in the April 22, 2008 letter from Thomas Gooch, Township Highway Commissioner, which was reviewed at the May 2008 Board meeting.

**10) Zoning Board of Appeals Recommendation Regarding the 15 Shady Lane sideyard variation request\***

Enclosed are Draft Zoning Board Minutes, the public hearing notice, and the site plan for the above petition. The hearing was held on June 9, 2008. The petitioners, Mr. and Mrs. Shaw, requested a ten-foot variance to a 30-foot sideyard setback to permit the enclosing of an existing carport. No one was present to either support or object to the petition. The five Zoning Board members unanimously voted to recommend approval to the Village Board. If the recommendation is accepted, the Village Attorney should be instructed to prepare an ordinance.

**11) Reports from President, Trustees, Administrator, and Clerk**

**A. President Gifford:**

- i) General information
- ii) Use of the Village Barn for the EJ&E Acquisition Public Forums

**B. Trustee Kellermann- Roads and Public Utilities:**

- i) Update Road Program
- ii) Partnership Status

**C. Trustee Kizior—Finance:**

**D. Trustee Plautz – Health & Sanitation:**

**i) SWALCO- discussion of possible Business garbage licenses\***

Trustee Plautz has enclosed information from SWALCO regarding instituting a municipal commercial waste franchise for refuse collection and recycling services.

- ii) Discussion Regarding a Fence for Old Farm Road Park

**E. Trustee Pratscher – Planning and Zoning:**

Report on the June 2, 2008 Plan Commission Meeting

**F. Trustee Rotter –Parks and Recreation:**

- i) Update on the Windscreen Program
- ii) Legal Opinion Regarding the Old Farm Road Play Equipment
- iii) Legal Opinion Regarding the Path from Ferndale to the Charles E. Brown Park

**G. Trustee Thrun – Public Safety:**

**Discussion of a Board Policy on Reviewing Requests for Regulatory and Advisory Traffic Signs**

The Village Administrator and Trustee Thrun will discuss establishing a policy for the review of requests for traffic control signs such as stop and yield signs. It is recommended that any request be advanced to the Board for a determination of need, and if considered a matter of public safety, an engineering review will be performed using the State warrants a guide. All such signs would need approval of the Village Board. Other citizen signage requests, such as "Child At Play" and "No Thru Traffic," will also be discussed for Board policy direction.

**H. Administrator Connors:**

**i) RedSpeed Status Report\***

Enclosed is an overview of the RedSpeed photo enforcement program. A report will be made.

ii) HB 1881 Nuisance Abatement Costs\*

Enclosed is a copy of HB 1881 which became effective August 14, 2007. This bill allows non-home rule municipalities to place a lien on real property as abating a nuisance was expanded to include the cutting of grass, trimming and removal of trees or bushes and the removal of trees infected with emerald ash bore. Currently, the Village is limited to abatement of noxious weeds as defined by State law. Many of our complaints are those that would be covered under the new law. Although foreclosures have been limited, it is a growing problem. The Village Attorney will need to prepare an Ordinance if it is desired.

iii) Village Document Storage and Retrieval Issues

A brief report will be made on problems with searching for historical documents and the time consumption.

iv) Voting Site Agreement with Lake County – Village Barn\*

Enclosed is an agreement with Lake County for the use of the Barn for the November 4, 2008, February 24, 2009, April 7, 2009 elections. The Election Commission will have use of the museum space as well as the lower level foyer.

**I. Clerk Meyle:**

**12) Investments Held Report**

Approval of the Investments Held Report for May 2008 in the amount of \$1,778,562.54.\*

**13) Cash Disbursements**

Approval of payments from May 20, 2008 to June 16, 2008 in the amount of \$369,032.08 and of payroll in the amount of \$18,748.81 (total \$387,780.89)\*

**14) Kildeer Police Reports\***

**15) Adjournment**

(\*) Indicates that back-up material is enclosed in meeting agenda packet